

OFFICE SUPPLIES

Confidential - Use Program Use Only

This is a sample of the products and services offered by this Supplier.



ITEM #	DESCRIPTION	UOM	QTY	ITEMS #	PRICING
Binders					
OD02765	Just Basics Basic Round-Ring View Binder, 1" Rings, 32% Recy White 396291	EA	1	UNV20962	\$1.79
OD02767	Just Basics Basic Round-Ring View Binder, 1" Rings, 61% Recy Black 396311	EA	1	UNV20961	\$1.79
OD02768	Just Basics Basic Round-Ring View Binder, 1 1/2" Rings, 32% Recy Black 396271	EA	1	UNV20971	\$2.63
Batteries					
MN15P36	Duracell® Coppertop AA Alkaline Batteries 1385290	PK	36	DURAACTBULK36	\$27.35
MN2400B40002	Duracell® Coppertop Alkaline AAA Batteries 545469	PK	24	DURMN2400B24000	\$15.89
MN14R8DW	Duracell® Coppertop Batteries, C 814891	PK	8	DURMN14RT8Z	\$13.65
Calculators					
SL-300SV	Casio® SL-300SV Handheld Display Calculator 8-Digit 736152	EA	1	CSOSL300SV	\$5.75
TI-1795SV	Texas Instruments® TI-1795SV Desktop Display Calculator 8-Digit 222059	EA	1	TEXTI1795SV	\$10.47
4075A007	Canon LS-82Z Handheld Basic Calculator 8-Digit LCD 530181	EA	1	CNM4075A007AA	\$6.35
Computer Paper					
9510AS	Enterprise Group Continuous Form Paper, Perforated, 9 1/2" x 11", 20 Lb., Blank White 200458	PK	2300	UNV15807	\$36.30
951048	Enterprise Group Continuous Form Paper, Perforated, 9 1/2" x 11", Blank White 9770401	PK	3000	UNV15806	\$46.65
Correction Tape					
5032315	Liquid Paper® DryLine® Mini Fashion Correction Tape, 1 Line x 196" 593605	PK	5	PAP5032315	\$10.45
1744480	Paper Mate® Liquid Paper® DryLine® Grip 60% Recy Correct Tape, 1 Line x 335 877505	PK	2	PAP1744480	\$5.65
RTP-002127	Side-Application Correction Tape, 1 Line x 394 699459	PK	6	UNV75610	\$5.35
Dry Erase					
81505	EXPO® Dry-Erase Soft-Pile Eraser 307512	EA	1	SAN81505	\$2.55
80074	EXPO® Low-Odor Dry-Erase Markers, Chisel Point, Assorted Colors 497735	PK	4	SAN80074	\$5.25
81043	EXPO® Low-Odor Dry-Erase Markers, Chisel Point, Assorted Colors 528712	DZ	12	SAN81043	\$5.25
Envelopes					
78125	All-Purpose Envelopes, #10, 4 1/8" x 9 1/2", White 633888	BX	500	UNV35210	\$12.10
78170	Window Envelopes, Window On Bottom Left, #10, 4 1/8" x 9 1/2", White 634000	BX	500	UNV35211	\$25.70
78955	Clasp Envelopes, 6" x 9", Brown 330744	BX	100	UNV35260	\$10.35
78990	Clasp Envelopes, 9" x 12", Brown 330808	BX	100	UNV35264	\$10.45
File Pockets / File Jackets					
75500	Smead® Manila File Jackets, Reinforced Tab, 9 1/2" x 11 3/4" 500553	PK	100	SMD75500	\$31.59
75520	Smead® Expanding Reinforced Top-Tab File Jackets, 1" Expansion, Letter Size, Manila 265181	BX	50	SMD75520	\$29.55
75605	Smead® Expanding File Jackets, Letter Size, 2" Expansion Manila 721260	BX	50	SMD75605	\$31.59
Filing					
153L	Smead® Manila File Folders, Letter Size, 1/3 Cut 315515	BX	100	SMD10330	\$11.85
NF172816	Economy File Folders, 1/3 Cut, Letter Size, Manila 172816	PK	150	UNV12113	\$7.65
OM01631/2106170D	2-Ply End-Tab Folders, Letter Size, Straight Cut Tabs, Letter Size, Manila 1394785	BX	100	UNV13330	\$15.00
Hanging Folders					
64615	Smead® Clear Hanging Poly Tabs, 3 1/2" For 1/3 Cut Tabs 801120	PK	25	SMD64615	\$1.99
OM97186/8109290D	Hanging Folders, 1/3 Cut, Letter Size, 100% Recycled, Green 810929	BX	25	UNV24113	\$10.85
OM97643/9594290D	Hanging Folders, 8 1/2" x 11", Letter Size, Assorted 1376263	BX	25	UNV14121	\$11.85
Highlighters					
25053	Sharpie® Accent® Highlighters, Assorted Colors Chisel 708586	DZ	12	SAN25053	\$6.15
25006	Sharpie® Accent® Highlighters, Fluorescent Orange 257391	DZ	12	SAN25006	\$6.80
HY1066-OG	Chisel-Tip Highlighter, Assorted Fluorescent Colors 128853	DZ	12	UNV08860	\$2.25
Notebooks / Notepads					
99400	Perforated Writing Pads, 8 1/2" x 11 3/4", Legal Ruled, 50 Sheets, Canary 305706	PK	12	UNV10630	\$10.35
99401	Perforated Writing Pads, 8 1/2" x 11 3/4", Legal Ruled, 50 Sheets, White 305466	PK	12	UNV20630	\$10.35
99409	Glue-Top Writing Pads, 8 1/2" x 11", Legal Ruled, 50 Sheets, White 268091	DZ	12	UNV11000	\$10.05
Notes / Flags					
654-12SSCY	Post-it® Super Sticky Notes, 3" x 3", Canary Yellow, 90 Sheets 504728	PK	12	MMM65412SSCY	\$13.15
OD-3318Y	Self-Stick Notes, 3" x 3", Yellow, 100 Sheets 420994	PK	18	UNV35688	\$4.25
630-6PK	Post-it® Notes, 3" x 3", Lined, Canary Yellow, 100 Sheets 193259	PK	6	MMM6306PK	\$7.65

Paper					
40428	Boise® X-9® Multi-Use Copy Paper, Letter Paper Size, 20 Lb, Bright White 196517	CS	10	UNV21200	\$41.75
8439230D	Copy & Print Paper, Ledger Paper, 20 Lb, 500 Sheets Per Ream 536648	CS	5	UNV28110	\$55.60
999328	Copy & Print Paper, Legal Size Paper, 20 Lb 500 Sheets/RM 317339	CS	10	UNV24200	\$58.85
Paper Clips / Binder Clips					
99020	OIC® Binder Clips, Small, 3/4", Black 808857	BX	12	UNV10200	\$0.33
825190BX	Binder Clips, Medium, 1 1/4" Wide, 5/8" Capacity, Black 429431	DZ	12	UNV10210	\$0.63
RTP-001958-HD-087-07	Binder Clips, Large, 2" Wide, Black 308957	DZ	12	UNV10220	\$1.63
RTP-001948-HD-087-07	Binder Clips, Medium, 1 1/4" Wide, 5/8" Capacity, Black 825190	PK	144	UNV10210VP	\$4.20
Pens - Medium Point					
18004	Tinted Ballpoint Stick Pens, Medium Point, 1.0 mm, Black 728919	DZ	12	UNV27411	\$0.99
18005	Tinted Ballpoint Stick Pens, Medium Point, 1.0 mm, Blue 728982	DZ	12	UNV27410	\$0.99
S	Paper Mate® Ballpoint Stick Pens, Medium Point, 1.0 mm, Blue 181578	DZ	12	PAP3311131	\$1.14
PAP33311	Paper Mate® Ballpoint Stick Pens, Medium Point, 1.0 mm, Black 181594	DZ	12	PAP3331131	\$1.14
Stapling					
2663	Standard Staples, 1/4" 5,000/Box - Pack of 3 432087	PK	3	UNV79000	\$0.95
266P	Staples, 1/4" Premium, Full Strip 344279	BX	5000	SWI35450	\$2.70
74732	Swingline® 747® Business Stapler, Black 655324	EA	1	SWI74741	\$16.41
OD275714	Classic Full-Strip Desktop Stapler, Black 993239	EA	1	UNV43138	\$7.90
Tape / Adhesives					
OD-IB3436-10	Invisible Tape, 3/4" x 1296" 575341	PK	10	MMM8106PK	\$15.99
OD-IB3436-16	Invisible Tape, 3/4" x 1296" 473576	PK	16	UNV83436VP	\$15.65
C38-BK	Scotch® Desk Tape Dispenser, 100% Recycled, Black 173336	EA	1	MMMC38BK	\$2.88
Brother					
DR630	Brother® DR630 Black Drum Unit 12,000 Yield 576108	EA	1	BRTDR630	\$87.35
TN221BK	Brother® TN-221BK Black Toner 2,500 Yield 510113	EA	1	BRTTN221BK	\$71.30
TN221C	Brother® TN-221C Cyan Toner 1,400 Yield 510194	EA	1	BRTTN221C	\$58.65
Canon					
0263B001BA	Canon 104, Black Toner Cartridge 2,000 Yield 984488	EA	1	CNM104	\$90.65
3500B001AA	Canon 128 Black Toner Cartridge 2,100 Yield 695913	EA	1	CNM3500B001	\$92.60
8281B001	Canon CL-246 Color Ink Cartridge 180 Yield 9559233	EA	1	CNM8281B001	\$22.85
Lexmark					
T650A11A	Lexmark T650A11A Return Program Black Toner Cartridge 7,000 Yield 395847	EA	1	LEX650A11A	\$178.79
52D1000	Lexmark™ 521 Return Program Black Toner 6,000 Yield 502607	EA	1	LEX52D1000	\$138.00
70C10K0	Lexmark™ 701K Return Program Black Toner Cartridge 1,000 Yield 502742	EA	1	LEX70C10K0	\$59.99
HP					
CF226A	HP 26 Black Toner Cartridge 3,100 Yield 246428	EA	1	HEWCF226A	\$115.95
CE400A	HP 507A, Black Original Toner Cartridge 5,500 Yield 679702	EA	1	HEWCE400A	\$150.25
CZ138FN#140	HP 61XL/61 Black/Tricolor Original Ink Cartridges Black-480 Yield and Color-165 Yield Each 493814	PK	4	HEWCR259FN	\$43.49
Business Requirements					
Firm Pricing for 12 Months			No, held firm for every six months		
Payment Terms: 2%-10; Net 30			Net 30		
Delivered Pricing			Yes		
Next day delivery - free			Yes		
Internet ordering available			Yes		
Product warranty and return policy			Per manufacturer		
Customer Service Hours			7:30am- 5pm Central		
Credit Card Payment: Visa - MC - Discover - AMEX			Yes		
Monthly invoices itemized			Yes		
Usage reports available upon request			Yes on request		
Single Sales Contact			Yes		
Insurance - Will you provide a Certificate of Insurance? What \$ Limits?			Yes, \$500K		